

Panasonic Simplified Voicemail (SVM) User Guide

To Record a personal Mailbox Greeting

1. Press **Intercom**
2. Dial ***381** and record your message
3. Press the **Auto Dial/Store** key to save.

The message will play back and then you will hear beeps. At this time you can press 1 to record again, 2 to replay or 0 to delete.

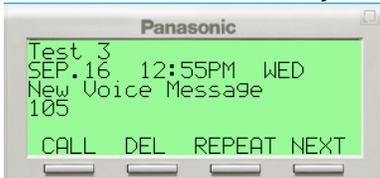
- To listen to your message at any time dial ***382**

To Listen to your personal Mailbox Messages



1. Press **Intercom**
2. Dial ***383** or the **Message** button to listen to your messages

Your screen will show some information and will start playing the first message



While listening to your messages you will be able to perform the following functions:

- Press **1** to playback message from the start without confirmation tone
- Press **2** to go to the next voice message
- Press **3** and enter **1** to clear the voice message.
- Press **4** to call back the caller (external & internal)
- Press **5** to go back to the previous voice message
- Press **#6** and enter the **Extension Number** to leave a voice message directly to another extension
- Press **#8** to playback your greeting message and recorded voice message
- Press **#9** to end the call
- Press **#*** to playback the voice message from the beginning with confirmation tone

When you delete a message you will get the following confirmation

